



Standard Cleaning Checklist

All Rooms

- Dust furniture, sills, shelves and décor
- Vacuum/Mop all floors, carpets, rugs and stairs
- Vacuum cloth furniture including under cushions
- Clean glass surfaces including patio and interior glass doors
- Make up or straighten linens
- Empty wastebaskets (garbage to be left in the garage or as requested by client)

Bathrooms

- Clean showers, tubs, and sinks inside and out
- Scrub toilet, including bowl, seat, lid, tank, and base
- Clean, dry, and shine all mirrors, chrome, and tile
- Damp-wipe cabinet fronts
- Organize and clean vanity/counter tops

Kitchen

- Clean, dry, and shine all appliance surfaces, range hood, and sink
- Wash countertops
- Damp-wipe cupboard fronts, table, and chairs
- Clean microwave oven inside and out, including turntable
- Wipe down front of fridge, oven and stove top

Available upon request

- Cleaning of interior windows, steam cleaning of carpets, blinds, artificial plant conditioning, full cleaning of walls, high dusting, baseboards (always done on the initial clean).

Date: _____

Hours: _____

Client: _____

Cleaner: _____

Notes: _____

A completed checklist signed and dated by you must be left on the kitchen counter after each appointment and a copy submitted in the office at the end of each work week)